

# LAMBTON GROUP POLICE SERVICES BOARD

## MEETING MINUTES



LAMBTON GROUP  
POLICE SERVICES  
BOARD

Location: OPP Headquarters, Petrolia  
Date: Wednesday, February 21, 2024  
Time: **3:00 pm**  
Session: **#1/2024**

### **Present:**

Greg Nemcek, Member (Chair) – Community Member at Large  
Doug Cook, Member (Vice Chair) – Municipal Partner  
Pat Brown, Member – Municipal Partner  
Shirley Durance, Member – Provincial Appointee  
John McCharles, Member – Provincial Appointee

### Non Voting Members:

Inspector Chris Avery, Lambton O.P.P Representative  
A/S/Sgt. Rick Mathieson, Lambton O.P.P Representative  
Mandi Pearson, Secretary

### **Regrets:**

Staff Sgt. Erica VanRoboys, Lambton O.P.P Representative  
Staff Sgt. Jon Kurtz, Lambton O.P.P Representative

### **Guests:**

Det. Const. Darryl Manley

### **Members of the Public:**

- Blake Ellis, Press

### **1. Call to Order**

- Greg Nemcek-Chair called the meeting to order at 3:01 pm.

### **2. Declaration of Conflict of Interest**

- None Declared

### 3. Adoption of the Agenda

#### a) Session 1, 2024

Moved By: Pat Brown

Seconded By: John McCharles

*THAT the agenda for Session 1/2024 dated February 21, 2024 be adopted as presented.*

Carried

### 4. 2024 Term Election

#### a) Open the Floor for Nominations

- Chair

Moved By: Shirley Durance

Seconded By: John McCharles

*THAT Greg Nemcek be nominated for the position of Chair.*

Carried

Mr. Nemcek accepted the nomination.

Second call for nominations was completed. There were no additional nominations brought forward. Nominations closed.

Mr. Greg Nemcek was declared 2024 Chair of the LGPSB.

- Vice-Chair

Moved By: Shirley Durance

Seconded By: Doug Cook

*THAT John McCharles be nominated for the position of vice-Chair.*

Carried

Mr. McCharles accepted the nomination.

Second call for nominations was completed. There were no additional nominations brought forward. Nominations closed.

Mr. John McCharles was declared 2024 Vice-Chair of the LGPSB.

## 5. Minutes of Previous Meeting

*a)* Session 6, December 20 2023

Moved By: John McCharles

Seconded By: Doug Cook

*THAT the minutes of Session 6/2023 dated December 20, 2023 be adopted as circulated.*

Carried

## 6. Business Arising from Minutes

- None

## 7. Detachment Report

*a)* A/S/Sgt. Mathieson reviewed the November and December 2023 policing report.

Moved By: Shirley Durance

Seconded By: Pat Brown

*THAT A/S/Sgt. Mathieson detachment report be adopted as presented.*

Carried

*Additional/statistical information available in OPP Monthly Report (forwarded electronically to municipal partners and posted to LGPSB website).*

*b)* Detective Constable Darryl Manley presented the board with an update on the project 1-in-3 program success in 2023, and showed a video presentation of messaging that is used in assisting diversion success through the program

*c)* MCRT update deferred to a later meeting.

## 8. Member's Report

*a)* Greg Nemcek, Chair

- i) Continued Update on St. Clair Office – Member Pat Brown provided an update from St.Clair CAO
- Required updates are being made to the space used by the Lambton OPP
  - Confirmed that a room previously being used by the Lambton OPP, and has since ceased use is now being used for St. Clair Twp. IT while Lambton OPP continues to be charged for the rent of that space.

Moved By: John McCharles

Seconded By: Doug Cook

*THAT A letter be sent to the St. Clair Twp. CAO and Treasurer requesting that all rent going forward be reflected accordingly to not include use of that room;  
AND THAT it be requested that the charges invoice to Lambton OPP after the room ceased to be used be credited to the LGPSB.*

Carried

- ii) Incoming municipal appointees
- All member municipalities except for St. Clair have provided their appointed members
    - Member Brown noted that at the recent council meeting Mayor Jeff Agar was appointed.
  - Ms. Pearson will begin to circulate the board orientation information to new members, and also when available the information and links to complete the provincial mandatory training sessions, when that information is provided.
  - Confirmation was received from Warwick Twp. the information as circulated indicating that Deputy Mayor Couwenberg would represent Brooke-Alvinston and Warwick until the end of 2025, and Mayor Dave Ferguson would represent from January – October 26, 2026 is correct.
  - New members will be sworn in at April's meeting, pending all have completed the mandatory training in advance.
  - New members will be requested to meet with the Chair, Inspector and Board Secretary in advance of April's meeting for some orientation.
- iii) Second Community Member at Large
- Mr. Bill Beveridge has accepted the appointment and will be sworn in at the April boarding meeting.
- iv) Auditors (BDO) engagement letter

Moved By:  
Seconded By:

***THAT the engagement letter presented by BDO be accepted;  
AND THAT BDO be appointed to conduct the LGPSB audit for its fiscal year ended  
December 31, 2023 and subsequent years.***

Carried

v) Billing Changes – April 1 2024

- Letter has been circulated to the member municipalities finance department. The letter was crafted in collaboration with our County Finance partners. It should be noted that the Board did not receive any prior notification of this change in billing process being implemented by the OPP., however once made aware through one of our member municipalities we have now been able to understand the process and effect it will have for our board.

**b) Members**

Member Pat Brown – expressed his enjoyment while on the board, and wished the incoming board members all the best.

Vice Chair Doug Cook – thanked everyone for the assistance over the past six years on the board, an excellent opportunity, and lot was learned. Looking forward to continuing to follow the agendas and minutes once sent to council.

**9. Correspondence**

- a) OAPSB – Detachment Board feedback, circulated Feb 5/24
- b) OPP News Portal (Lambton)
  - a. 7 media releases in January
  - b. 2 media releases in February (to date)
- c) CIBC Interest Allocation report, December

Moved By: Pat Brown  
Seconded By: Doug Cook

***THAT the correspondence items as listed be received and filed.***

Carried

## 10. Accounts/Finance

### a) Accounts

Moved By: Pat Brown

Seconded By: John McCharles

***THAT** the accounts as listed for January 2024 approved for payment.*

Carried

### b) 2023 Year End Report

Moved By: Doug Cook

Seconded By: Shirley Durance

***THAT** the 2023 LGPSB year-end report be approved as presented.*

Carried

## 11. Public Input

- None

## 12. Other Business

- Chair Greg Nemcek and Insp. Avery expressed gratitude to the outgoing members for their dedication and valuable input to the success of the board

## 13. Adjournment

Moved By: John McCharles

Seconded By: Doug Cook

***THAT** Session #1 of 2024, be adjourned until the next scheduled meeting on April 24, 2024 or at call of the Chair.*

Carried

Meeting adjourned at: 4:05 pm

**Next Regular Meeting: Wednesday, April 24, 2024 at 3:00 p.m.**

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Chair  
Greg Nemcek

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Secretary  
Mandi Pearson